

## Resume Template Project

Your Name  
Address  
City,State, Zip Code  
Phone and Email

### **Resume Profile or Personal Information** (delete the one you chose not to use)

This is where you sell your qualifications for the internship or job. Two-three sentences that highlight the best parts of your resume.

### **Skills and Qualifications:**

- Type in examples here
- Type in examples here

### **Education**

- Include information about your GPA (if positive), grade level, school you attend, and projected graduation date
- If you only have 2-3 academic awards, include them here instead of having a subheading

### **Academic Recognition:**

- If you have more than 2-3 academic awards or honors, list them here. If you have less list them above in Education and remove this subheading.

### **Extracurricular Commitments**

- Type in each individual example here
- Type in each individual example here

### **Volunteer or Work Experiences:**

- Type in Volunteer experiences here
- Type in Volunteer experiences

### **References:**